

Naloxone - Agency Checklist

The items on this checklist are to be discussed and addressed by agency staff to ensure that appropriate measures have been taken in preparation to train clients on opioid overdose prevention and to distribute Naloxone.

Review items below to confirm that your agency has established the following requirements and met the suggested criteria in order to train clients and to distribute overdose prevention kits.

- Our agency has a medical directive outlining who has the authority to provide and dispense Naloxone.
- Our agency has had discussions about CPR and rescue breathing and has determined what is most appropriate for our agency and community.
- Staff have received training on overdose prevention and Naloxone administration.
- Staff are able to support and follow-up with clients, especially in the case of a client administering or receiving naloxone.
- There is a locked cabinet on-site to store the Naloxone.
- Documentation forms have been developed and put into place for monitoring and information gathering, based on recommended templates such as; naloxone history form, pre/post test, etc.
- A designated system has been established to keep track of those clients who have received training and an Overdose Prevention Kit (for the purpose of recommended re-training and expiry notification of kit).
- Agree to submit the program monitoring form to OHRDP by December 1st, 2012.

Note: these items are outlined in more detail in the Agency Information Form which requires signature and to be submitted to OHRDP as a prerequisite for ordering Naloxone.